

LIBRARY BOARD OF DIRECTORS
SOMERS PUBLIC LIBRARY BOARD ROOM
DECEMBER 7, 2009

PRESENT: Tiffany Daly, Mike Gotta, Lois Lindell, Andy Phillips, Robin Provencher, Shirley Warner and Library Director Francine Aloisa.

ABSENT: Dee Moak (exc), Bob Soch (exc), and Charlotte Stopa (exc),

Meeting called to order by Chairwoman Warner at 6:38 p.m.

Motion by S. Warner to take the agenda out of order to postpone discussion of Election of Officers and begin with Approval of Minutes, seconded by L. Lindell and unanimously approved.

Approval of Minutes: Minutes of the regular meeting of November 2, 2009 meeting were read and corrected. Motion to approve minutes as corrected by L. Lindell, seconded by M. Gotta and unanimously approved.

First Audience to Citizens: None

Treasurer's Report: T. Daly presented Treasurer's report which was accepted and filed for audit.

At this time agenda item number 1, Election of Officers, was discussed and acted upon as follows:

- a. Motion to nominate Shirley Warner as Chairman by R. Provencher, seconded by A. Phillips. No further nominations made for Chairman, and no further discussion. Motion by L. Lindell, to close nominations and to elect Shirley Warner as Chariman, seconded by M. Gotta and unanimously approved.
- b. Motion to nominate Tiffany Daly as Treasurer by R. Provencher, seconded by M. Gotta. No further nominations made for Treasurer and no further discussion. Motion by L. Lindell to c lose nominations and to elect Tiffany Daly as Treasurer, seconded by A. Phillips, and unanimously approved.
- c. Motion to nominate Robin Provencher as Secretary by L. Lindell, seconded by M. Gotta. No further nominations made for Secretary and no further discussion. Motion by L. Lindell to close nominations and to elect Robin Provencher as Secretary, seconded by M. Gotta and unanimously approved.

Correspondence: An email received from Marcia Mitchell regarding a townwide freeze on discretionary spending was read and discussed. This policy has not affected this board as of this time and no action is necessary.

Financial Business:

- a. Approval of invoices: Motion to approve payment of invoices made by A Phillips, seconded by L. Lindell and approved unanimously.
- b. Year-to-date budget: Presented by F. Aloisa and accepted by the Board. Discussion regarding balance still owing from contractor for electrical service which S. Warner will follow up on.

Committees:

Committees and openings were reviewed by S. Warner and will be decided at the next meeting.

Building Program:

- a. Building Committee. S. Warner discussed the remaining punch list items currently being addressed by the builder, and that there is a 3% retainage being held pending completion of project.
- b. Kibbe Fuller. F. Aloisa advised that the children's library move out of the Kibbe Fuller building has been completed.
- c. Fundraising. F. Aloisa and S. Warner discussed providing recognition to the Mom's group that donated the carpet in the story room and to Somers Sportsmen's Association for the Cri-cut machine. S. Warner also advised that the Fundraising Committee has very successfully completed their task.

Policy Review:

- a. Proctoring Exams: Proposed policy discussed and revised for consideration and vote at next meeting.
- b. Teen Room. Misuse of this room by students, and the language used by them, was discussed at length; middle school dismissal policy discussed. Although this board has previously questioned dismissal policy with both the middle school and the Superintendent's office, A. Phillips will contact the Superintendent of Schools regarding dismissal policy again.
- c. Meeting Room. F. Aloisa advised that the Mom's Club has requested the use of the children's program room once per month. After discussion, A. Phillips made a motion to allow the Mom's Club the use of the children's program room once per month on a three month trial basis with the conditions that no library equipment or supplies are to be used by the group, they must clean up after their meeting, and their children must be supervised at all times. Motion was seconded by L. Lindell and unanimously approved.

Old Business: No discussion held, and copy machine issue to be continued to next meeting.

New Business: a. Poinsetta plants. T. Daley moved that the Board purchase plants for library staff and volunteers, seconded by M. Gotta and unanimously approved.

b. Board meeting dates. F. Aloisa presented proposed meeting dates for 2010. Motion by R. Provencher to approve as presented, seconded by T. Daly and unanimously approved.

c. Holiday closing dates. F. Aloisa presented proposed holiday closing dates for the library for 2010. Motion by L. Lindell to approve as presented, seconded by R. Provencher and unanimously approved.

d. B. Socha advised the board that someone approached him who is interested in donating a 30 gallon aquarium to the library. After discussion, this donation was declined due to liability concerns.

Director's Report: No report presented.

Second Audience to Citizens: None

Adjournment: With no further business to be considered, S. Warner declared the meeting adjourned at 7:58 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING